

Welcome to HSB Marmorn, a Private Housing Cooperative

This document contains important information for those who temporarily lease an apartment at Marmorn. Our Swedish website also contains extensive information.

Information and Contacts

Website: www.marmorn.se

Subscription service: you can subscribe to our latest news in Swedish at the website above.

Marmornbladet: a newsletter is delivered to each household four times a year.

Bulletin boards: can be found at each entrance. They are used to post messages from board members.

Contact information: you will find useful contact information on page 2.

Nameplate

Just the name of the owner of the apartment is allowed on the nameplate at each entrance. No second-hand tenants. On the door to the apartment just nameplates made by the caretaker is allowed. If your second-hand tenant needs one –contact the caretaker.

Caretaker

You find the caretaker monday - friday 7.30 – 8.30 at the office in the corner to the left of 44C
Phone: 08-669 53 21

Rules of Conduct

Marmorn's buildings are poorly soundproofed, and requires showing consideration for fellow residents. **Peace and quiet is expected during weekdays between 10 pm and 7 am**, and between **11 pm and 9 am on weekends** (Friday/Saturday evenings and Saturday/Sunday mornings). The same rules regarding noise apply when **outdoors during weekdays, and during weekends between 10 pm and 9 am**. Music is not allowed outdoors. Barbecuing is allowed in the courtyards, but not on the balconies.

Facilities (map on page 2)

HSB Marmorn has 8 laundry rooms, 3 storage rooms for bicycles, 4 overnight apartments for guests, 2 music rooms, 1 hobby room. (The music rooms and overnight apartments are available for a fee). The second-hand tenant can't get a key to the storage room for the bikes.

Television and Broadband

Cable-TV from the provider ComHem is already included in the monthly fee. Regarding broadband, a reasonably priced contract can be set up with the internet provider at www.ownit.se.

Trash and Recycling of Trash

There is a garbage chute on each floor, for household garbage only. There is a recycling room in the building opposite 42B where you leave trash that must be recycled (see K on map). **Please help to reduce the volume of trash by flattening all boxes and packaging before disposal**. Large or bulky trash should be taken to the garbage room (see G on map). You will also find a table there where you may leave unwanted items that are still in good condition, free for other neighbors to take if they wish. The disposal of aerosol cans, paint and any other chemicals is prohibited. These products can be discarded at pick-up points throughout Södermalm. www.svoa.se/mobila for the schedule. **Please fold up your cardboards to get space for others.**

Contact Information and Map

Board members: styrelsen@marmorn.se

Information regarding the person responsible for each building is posted inside each entrance. This is the person you contact first if you need to get in touch with any board member.

Caretaker: Marmorn has a part time caretaker hired from the company Fastighetsskötsel AB. The office can be found at the corner of 44C.

Phone number and visiting hours:
08-669 53 21, Monday-Friday 7.30 am-8.30 am.

Working hours:
Monday-Friday 7.30 am-11.30 am

Anything out of order should be reported to: Fastighetsskötsel AB by email at marmorn@fastighetsskotsel.se or call 08-13 36 10, weekdays 8 am-4 pm.

In case of emergency regarding any damage after office hours: call the emergency hotline at 08-657 77 20.

Problems with the elevator: call 08-618 48 48, there is a 24-hour service.

Garbage chute: if there is blockage, contact Fastighetsskötsel. During evenings or weekends send an email to the board or contact the person in charge of your building.

In case of infestation of vermon: call Anticimex at 08-19 00 30. Inform Anticimex where you live and that HSB Marmorn is insured through Brandkontoret.

C=bicycle room F=caretaker's office G=largish or bulky trash
K=recycling area H=hobby room M=music room
T=laundry room Ö=overnight apartment/rooms for guests

